

Policy and Procedure Concerning Potential Conflicts of Interest - Professional Development Series

As an APA-approved sponsor of continuing education, SCCAP is committed to the identification and resolution of potential conflicts of interest in the planning, promotion, delivery, and evaluation of continuing education. Consistent with concepts outlined in the APA Ethical Principles of Psychologists and Code of Conduct, potential conflicts of interest occur when an individual assumes a professional role in the planning, promotion, delivery, or evaluation of continuing education where personal, professional, legal, financial, or other interests could reasonably be expected to impair their objectivity, competence, or effectiveness.

Potential Conflicts of Interest in the Planning of Continuing Education

Member at Large for Education and Standards (MAL) is responsible to identify, declare, and resolve any potential conflict of interest SCCAP may have in offering any specific program of continuing education. In the event of a potential conflict of interest, MAL will assume responsibility to resolve the potential conflict by the process outline below. SCCAP requires that professionals participating in the planning of continuing education identify any potential conflict of interest they may have in the review, selection, development, delivery, or evaluation of that program and disclose the conflict or recuse themselves from any decision-making concerning that program. In the event of a potential conflict of interest, MAL will ensure that the individual recuses themselves from the planning process.

Potential Conflicts of Interest in the Promotion of Continuing Education

SCCAP does not accept any financial support, or in-kind donations to produce its CE sessions. Funds to offer the Professional Development Series are obtained from the general Operating Budget funded by society dues and journal royalty.

SCCAP informs potential participants of any potential conflicts of interest of a presenter by stating such conflicts on the advertising material and at the beginning of the recording. Webinars containing COI that would render the webinar biased will be rejected from production.

Potential Conflicts of Interest in the Delivery of Continuing Education

SCCAP requires presenters to clearly describe any financial support for their continuing education program at the time the continuing education program begins. Any other relationship that could be reasonably construed as a conflict of interest will also be disclosed.

SCCAP requires at any COI be disclosed on a slide at the start of the presentation and included on any educational materials affected by the COI.

Procedure to examine Potential Conflicts of interest

1. Board members and committee volunteers are required to sign a SCCAP COI statement so that general COI are known to the board. Part of this COI agreement is to divulge future COI.
2. Known conflicts of interest will be considered by the board of directors when recommending a list of potential presenters and topics.
3. Each webinar contract will be reviewed by the MAL and the Director of Operations for the Conflicts listed.
4. The MAL with the Education and Standards Committee will review the list COI and determine if the CE webinar should be withdrawn or may move forward with the COI clearly presented in the advertising and on the day of the presentation. COI will be part of the recordings.

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